

Request for QUALIFICATIONS

TITLE: DESIGN SERVICES FOR THE REDEVELOPMENT OF HOMINY CREEK RIVER PARK

DATE ISSUED: 06/10/2025

DUE DATE: 07/02/2025

TIME: 2:00 PM ET

LOCATION:

BUNCOMBE COUNTY PARKS AND RECREATION OFFICE

46 Valley St., Asheville, NC 28801

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

REDEVELOPMENT OF HOMINY CREEK RIVER PARK

Buncombe County is seeking qualified candidates to provide comprehensive design and engineering services for the phased redevelopment of Hominy Creek River Park located at 220 Hominy Creek Rd, Asheville, NC 28806, Asheville, NC. Statements of Qualification will be accepted until **07/02/2025 at 2:00 PM ET**. One digital copy in PDF format of said statement must be submitted via email to nina.alexander@buncombenc.gov.

Request for Qualifications Authorized by:

Allison Dains

Parks and Recreation Director

A. Purpose

Buncombe County aims to revitalize Hominy Creek River Park to enhance recreational amenities, promote sustainability, improve water access and connectivity, and provide a safer, more enjoyable experience for residents and visitors. The selected firm will deliver full design and engineering services and guide the project through construction administration upon funding.

B. Project Summary

The scope includes but is not limited to:

- Master planning with some stakeholder engagement
- Providing design while working within the confines of a conservation easement
- Environmental and streambank restoration design
- Working within a conservation easement

- Upgrades to trail systems, river access points, and pedestrian connectivity
- Providing design for a new river craft access point
- ADA accessibility upgrades throughout the site
- Parking and entrance improvements
- Stormwater and erosion control infrastructure
- Wayfinding and educational signage
- Traffic/parking studies for the new expansion of the park
- Natural landscaping and habitat protection strategies
- Cost estimation for 100% construction documentation
- Preparation of 100% construction documents
- Permitting services including submittal, review, and fees associated with
- Bidding and construction administration (as needed)

The selected team will coordinate closely with County staff and community partners to ensure the design reflects the park's unique character, riverfront setting, and ecological sensitivity.

C. Submission Requirements

- **Letter of Interest:** Overview of the firm, relevant qualifications, project team, and approach.
 - **Project Team & Org Chart:** Resumes, roles, and credentials for key staff.
 - **Subconsultant Info:** List of partners (e.g., stream restoration, ecologists, planners).
 - **Relevant Projects:** Four examples of comparable park or riverfront projects, including scope, timeline, budget, and outcomes.
 - **Firm Workload:** Availability and ability to begin the project promptly.
 - **Office Location(s):** Specify offices involved in the work.
 - **Deadline:** Submit a PDF attachment via email by **07/02/2025 at 2:00 PM ET** to nina.alexander@buncombenc.gov.
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D. Qualifications

Selection will be based on team qualifications, relevant experience, capacity to execute the work, and understanding of the project. Applicants will be evaluated in conjunction with the anticipated needs of County and information provided by the applicants as well as information obtained from

references, persons, or other sources identified by the applicant or otherwise known by the County. Interviews may be held at the discretion of the County. Buncombe County anticipates selecting a single firm for the referenced work, followed by negotiation of service fees for the project.

E. Federal Uniform Guidance

This project may involve federal funds and will follow the procurement standards set forth in 2 C.F.R. §200.326 and 2 C.F.R. Part 200, Appendix II.

F. Schedule

The table below shows the *intended* schedule for this RFQ. The County will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue RFQ	County	06/10/2025
Submit Written Questions	Vendor	06/17/2025
Provide Response to Questions	County	06/24/2025
Submit SOQ	Vendor	07/02/2025
Contract Award	County	07/16/2025
Contract Effective Date	County	08/01/2025

F. Questions

Upon review of the RFQ, Vendors may have questions to clarify or interpret the document in order to submit the best proposal possible. To accommodate the Proposal Questions process, Vendors shall submit any such questions by the above due date.

Written questions shall be emailed to nina.alexander@buncombenc.gov by the date and time specified above. Vendors should enter "RFQ Design Services for the Redevelopment of Hominy Creek River Park Questions" as the subject for the email.

Questions received prior to the submission deadline date, the County's response, and any additional terms deemed necessary by the County will be posted in the form of an addendum. No information, instruction or advice provided orally or informally by any Buncombe County personnel, whether made in response to a question or otherwise in connection with this RFQ, shall be considered authoritative or binding.

G. Submittal

Submittal of qualifications will be received until **2:00 PM ET, 07/02/2025** and may be submitted electronically via email and properly identified with the title RFQ Design Services for the Redevelopment of Hominy Creek River Park.

Proposals may be emailed in PDF format to:

E-mail: nina.alexander@buncombenc.gov

The County's capacity for email attachments is 9mb. It is the bidder's responsibility to ensure the proposal is received prior to the proposal acceptance time. Late proposals will not be accepted. The County reserves the right to accept or reject all or any part of any proposal, waive informalities and award the

contract to best serve the interest of the County. It is the responsibility of the applicant that their proposal is received. Receipt of proposals can be verified by calling 828-250-4311.